

İZMİR INSTITUTE OF TECHNOLOGY
İZTECH ACCESSIBLE UNIT DIRECTIVE

FIRST SECTION

Purpose, Scope, Basis, and Definitions

Purpose

ARTICLE 1- (1) The purpose of this directive is to regulate the working procedures and principles of the Accessible İZTECH Unit, which was established to take necessary measures and make arrangements to facilitate the educational lives of students with disabilities at İzmir Institute of Technology.

Scope

ARTICLE 2- (1) This directive covers the services to be provided to students studying at İzmir Institute of Technology and the activities of the Accessible İZTECH Unit.

Basis

ARTICLE 3- (1) This directive has been prepared based on Articles 11 and 12 of the Regulation on Advisory and Coordination for Students with Disabilities in Higher Education Institutions, published in the Official Gazette on 14/08/2010 and numbered 27672, and Article 14 of Law No. 2547.

Definitions

ARTICLE 4- (1) The following definitions apply to this directive;

- a) **Student with Disabilities:** A person who, due to congenital or acquired physical, mental, psychological, sensory, or social impairments, faces challenges in adapting to social life and meeting daily needs and requires protection, care, rehabilitation, counseling, and support services.
- b) **Unit:** The Accessible İYTE Unit.
- c) **Academic Unit:** The relevant Faculty, Institute, or School.
- ç) **Institute:** İzmir Institute of Technology.
- d) **Rector:** The Rector of İzmir Institute of Technology..

SECOND SECTION

İZTECH Accessible Unit and Its Duties

ARTICLE 5- (1) The Unit was established directly under the Rectorate to identify the academic, administrative, physical, psychological, housing, and social needs of students with

disabilities, to determine the actions required to meet these needs, plan, implement, and evaluate the outcomes of these efforts. The Unit consists of representatives selected from academic and administrative staff.

The Unit operates under the supervision of the Vice Rector responsible for educational affairs and consists of the following members:

One coordinator faculty member representing each department and school,

- a) Head of the Student Affairs Department,
- b) Head of the Health, Culture, and Sports Department (SKS),
- c) Head of the Construction Affairs Department,
- ç) Head of the Personnel Affairs Department,
- d) Representative of the Psychological Counseling and Guidance (PDR) Unit.

The Accessible IZTECH Unit convenes after the academic year starts to evaluate issues related to students with disabilities.

ARTICLE 6- (1) The duties of the Accessible IZTECH Unit, established to ensure that students with disabilities enrolled at İzmir Institute of Technology are not subjected to any discrimination due to their disabilities, are as follows:

- a) Identify students with disabilities during enrollment.
- b) Identify the academic, administrative, physical, and social needs and issues of students with disabilities during their studies, determine measures to meet these needs, propose solutions, and carry out the necessary arrangements in coordination with other units or departments of the Institute.
- c) Arrange academic programs in a way that does not hinder the academic, physical, psychological, and social lives of students with disabilities, and ensure that the educational environment is adjusted, and special educational materials and facilities for education, research, and accommodation are provided for students with disabilities.
- ç) Prepare informational documents explaining disabilities, related limitations, and necessary adjustments to students and all Institute staff, increase awareness, provide consultancy services, and, when necessary, conduct in-service training such as seminars and conferences to promote disability awareness.
- d) Create a website that includes publications, documents, and information related to issues within the scope of duties and activities of higher education units for students with disabilities, providing an opportunity for students with disabilities to express their problems and needs and to communicate with the relevant unit.
- e) Work on providing assistive devices free of charge to students with disabilities who face financial difficulties.
- f) Ensure that all students are assessed fairly and appropriately, promote equal opportunities, and make the educational process meaningful for students with disabilities by making necessary arrangements in exams, such as allowing extra time, adjusting the location, providing materials and assistants, and accommodating needs based on the nature of the disability.

- g) Make efforts to prepare and distribute informational books on employment opportunities and careers to students with disabilities.
- ğ) Oversee the implementation of relevant legislation and strategies that have been decided upon.
- h) Prepare and implement the Unit's work program, prepare an annual activity report, and present it to the Vice Rector for submission to the Higher Education Council.
- ı) Ensure that the Institute's campus, buildings, and open areas are accessible for students with disabilities.
- i) Take necessary measures for the participation of students with disabilities in social events organized within the Institute.
- j) Provide psychological counseling support to identify and address the psychosocial needs of students with disabilities.
- k) Plan support activities for volunteer students to assist students with disabilities and create a student support pool.

THIRD SECTION

General Provisions

ARTICLE 7- (1) This directive takes effect as of the date of approval by the Institute Senate.

ARTICLE 8- (1) The provisions of this directive are executed by the Rector of İzmir Institute of Technology.